When hosting the ACAA **soccer** tournament, you are responsible for:

* Making sure the field(s) are lined - *Try and get two sites if possible*
* A minimum of two ball runners being secured for each game. One for each side
* A minimum of two port-a-potties being available for the duration of the tournament - the league will pay for two port-a-potties
* Sending out an information packet 2 weeks before the tournament
* Having a welcome packet ready with wristbands for each team as they arrive
* Having officials secured for each contest
* Admissions table coverage for each contest
* Having league bands available for those who purchase a three day pass. One color for individual 3 day adult passes and another for 3 day family passes
* Signage from the league being placed to help people with directions
* Concessions being available for the duration of the Tournament
* Checking to see if Mike Mertz needs a room and book it
* Updating the website after each game
* Having qualified people to run the scoreboard for the duration of the tournament
* Reading the ACAA pregame announcement and praying during the tournament

When hosting the ACAA **basketball** tournament, you are responsible for:

* Sending out an information packet 2 weeks before the tournament
* Having a welcome packet ready with wristbands for each team as they arrive
* Having officials secured for each contest
* Admissions table coverage for each contest
* Having league bands available for those who purchase a three day pass. One color for individual 3 day adult passes and another for 3 day family passes
* Signage from the league being placed to help people with directions
* Concessions being available for the duration of the Tournament
* Checking to see if Mike Mertz needs a room and book it
* Updating the website after each game
* Having qualified people to run the scoreboard for the duration of the tournament
* Reading the ACAA pregame announcement and praying during the tournament
* Announce starting line ups